HLI Trainee Research Week 2021: Gather.Town Instructions (Basic)

The 2021 HLI Trainee Research Week's Virtual Poster Session will be held on Gather!

Attendees can view posters at any time throughout the week, attend the Zoom lectures, visit exhibitor booths, chat with other attendees, and attend the Research Week social on Friday afternoon, all from Gather.

The official live poster session will take place on August 19th 1:00-3:00 PM: poster presenters will be available at this time to discuss and answer questions about their poster.

Below are some instructions and tips for using Gather to help maximize your experience during the Virtual Poster Session. More in-depth tutorials can be found here.
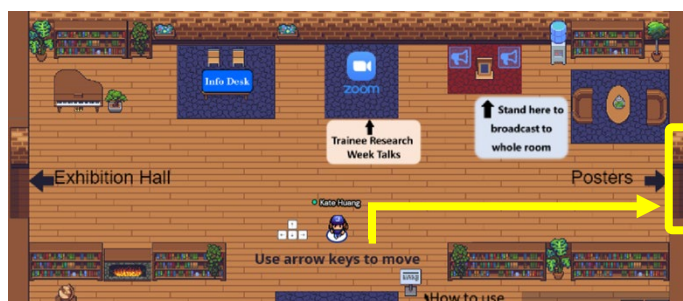
Navigating in Gather and interacting with objects

- Use your **arrow keys** to walk around
- To interact with an object, **walk closer** to it. A **yellow highlight** will appear around the object.
- **Press X** on your keyboard to interact!
- Example of items you can interact with:
    - How to use Gather instructions
    - Posters
    - Videos
    - Whiteboards
    - Exhibitor booths

Navigating to the Poster Room

The Poster Room contains all posters with their designated poster number.

- From the Main Lounge, use your **arrow keys** to walk to the **top right** of the screen and walk into the **doorway** to enter the Poster Room.
- In the Poster Room, use your arrow keys to navigate down and to the right to find poster numbers 1-30.

Entering a private poster space

In Gather, you will be able to see and hear people near you. To hold a private conversation instead, you can enter a private space. All posters are in private spaces.
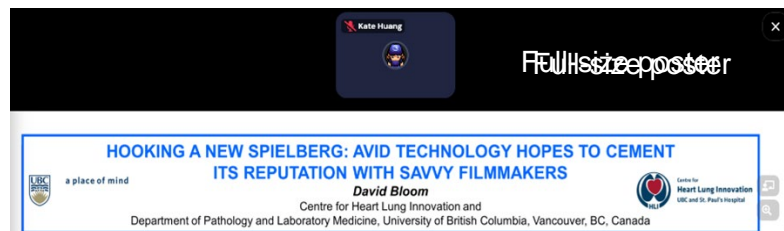
- **Only people in the private space can hear you.** Their videos will be displayed on the top of your screen.
- For the **poster session**, walk on the **grey rug** to enter the private poster space and **listen to the presenter**.
- When you step on a private space the rest of the map will grey out.
- Private spaces available: info desk, individual posters, exhibitor booths, campfire.

Viewing a poster

All posters will be viewable in the Poster Hall.

- When you walk around the Poster Hall, small poster previews will pop up. You can scroll through these previews to quickly check them out.
- To view the entire poster, walk into the poster space until the poster is highlighted yellow and **press X**
- The full-size poster will appear!
- To stop viewing the poster, press ESC on your keyboard

Watching a video

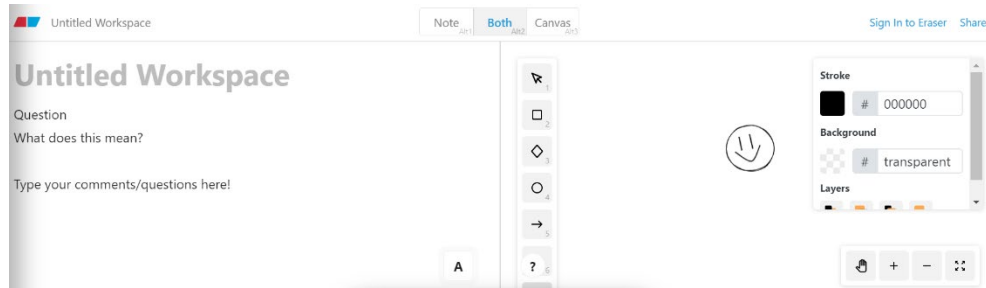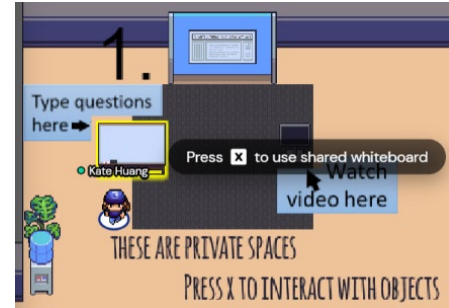Some posters may be accompanied by a short presentation video.

- Walk near a video monitor until it is highlighted yellow.
- **Press X** to open the video and **click play** to start!

Writing on whiteboards

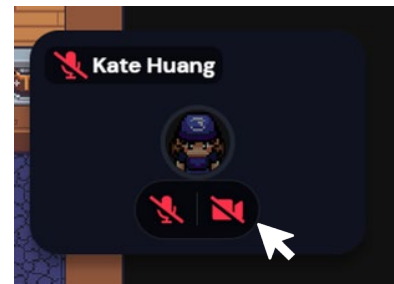Use whiteboards to leave a comment/question at the posters. Anyone can see what is written on the whiteboards.

- Walk near a whiteboard until it is highlighted yellow.
- **Press X** on your keyboard to open the whiteboard.
- **Type** on the Note panel (left) to leave a comment/question or **draw** on the Canvas (right).
- To exit the whiteboard, press ESC on your keyboard.

Turning your microphone or camera on/off

The bottom-right of the screen will show a picture of your avatar and your current microphone and camera status.

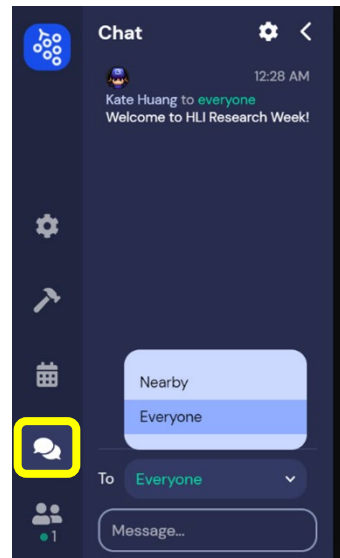- Use your **mouse** to **click** on the microphone or camera to toggle it on/off.

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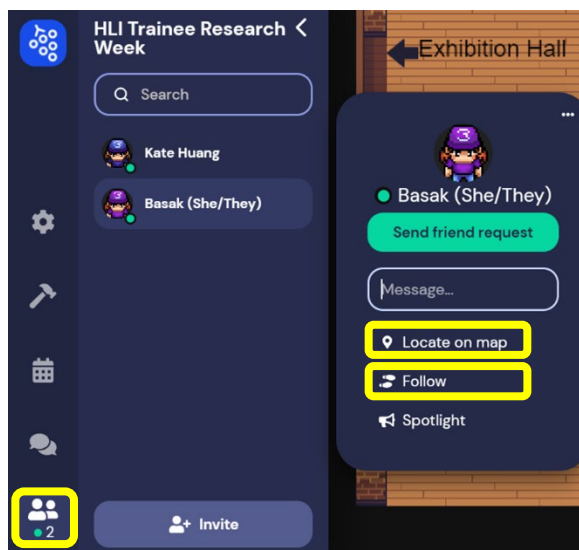
Sending messages

You can send a message to everyone at the Virtual Poster Session, participants nearby, or a specific attendee. You can only send private messages to attendees who are currently online.

- **Click** the **Chat** function and write a message
- **Select** your **target audience**
- **Write** your message and hit **Enter**

Finding or following another attendee

- The Participants List on the left side of the screen will show all attendees and you can search for attendees by name.
- To find someone, click on their profile and click "Locate on map"
- To follow someone, click on their profile and click "Follow". Your avatar will automatically move to their location.

Ghost Mode

Ghost mode allows you to pass through people while walking.

- Press and hold "G" on your keyboard.